CHECK LIST FOR OBTAINING

OCCUPATIONAL DRIVERS LICENSE

1. PETITION: **(Must be completed in full prior to filing).**
2. FILING FEE: **$51.00** Money Order or Cashiers Check.

Made out to:

Delta County Justice of the Peace

200 W. Dallas Ave.

Cooper, Texas 75432

1. FINANCIAL RESPONSIBILITY: (SR22 from Insurance Co).
2. DRIVING RECORD: [www.texas.gov](http://www.texas.gov) $12.00.
3. **HOURS AND WORK SCHEDULE FROM EMPLOYER**.

**UPON ACCEPTANCE OF ABOVE DOCUMENTS A HEARING WILL BE SCHEDULED FOR YOU TO APPEAR BEFORE THE JUDGE WITHIN 10 DAYS.**

**Texas Department of Public Safety**

A court’s Occupational Drivers License *Order* is **NOT** the license

itself. Rather, it is a court order telling the Texas Department of

Public Safety (DPS) to issue an occupational Drivers License to

you. After you get the court *Order*, you must contact DPS to get

the actual occupational Drivers License.

**Mail the following documents to DPS as soon as possible!**

a certified copy of your *Petition* for ODL

a certified copy of the *Order* for ODL that was signed by

 the Judge

your SR-22 proof of insurance certificate,

A check, money order or cashier’s check payable to the

 Texas DPS for the Occupational License fee. Send $10 for a 1-

 year license or $20 for a 2-year license.

A check, money order or cashier’s check made out to the

 Texas Department of Public Safety for the amount you owe

 in reinstatement fees, if any.

Go to www.Texas.gov/driver or call DPS at 512-424-2600 to find

out what you owe. Mail all the documents **together** by certified

mail return receipt requested (so that you have proof you mailed

them) to:

Texas DPS

Enforcement & Compliance Service

P.O. Box 4087

Austin, Texas 78773-0320